

**SACRAMENTO COUNTY OFFICE OF EDUCATION**  
**CONFLICT OF INTEREST CODE**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the **Sacramento County Office of Education (SCOE)**.

Individuals holding designated positions shall file their statements of economic interests with the SCOE, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the SCOE.

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### APPENDIX A - DESIGNATED POSITIONS

Designated Positions	Assigned Disclosure Category
Deputy Superintendent	1, 3
General Counsel	1, 3
Associate Superintendent, Business Services	1, 3
Assistant Superintendents	1
Chief Administrator, Human Resources	1
Personnel Commissioners	1
Associate General Counsel	1, 3
Executive Directors	1
Directors (excluding those listed below)	2
Director, Financial Services	1
Director, Business Technology, Operations, and Facilities Development	1, 3
Director, Strategic Initiatives	1
Program Managers	2
Principals	2
Systems Engineer/Administrator	2
Coordinators (excluding those listed below)	2
Coordinator, Business Support	1
Coordinator, Financial Services	1
Coordinator, Payroll Services	1
Coordinator, Facilities, Maintenance, and Operations	1, 3
Lead Application Developer	2

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Designated Positions	Assigned Disclosure Category
Expanded Learning, Regional Lead	2
Information Systems Manager	2
Manager, Financial Services	1
Manager, Payroll Services	2
SELPA Administrator	2
Superintendent Advisor to Local Education Agencies	2
Consultants/New Positions	*

\*Consultants/New Positions are included in the list of designated positions and must disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The Superintendent for the Sacramento County Office of Education may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus, is not required to comply fully with the disclosure requirements described in this section. Such determination shall include a description of the consultant's or new position's duties and based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code, § 81008.)

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### APPENDIX B – DISCLOSURE CATEGORIES

#### **Category 1**

Designated positions assigned to this category must report investments, business positions in business entities, and income (including receipt of gifts, loans, and travel payments), from entities that provide leased facilities, products, equipment, goods, or services (including training or consulting services) of the type utilized by SCOE, as well as from entities for which SCOE provides oversight.

#### **Category 2**

Designated positions assigned to this category must report investments, business positions in business entities, and income (including receipt of gifts, loans, and travel payments), from entities that provide leased facilities, products, equipment, goods, or services (including training or consulting services) of the type utilized by the designated position's department, as well as from entities for which the designated position's department provides oversight.

#### **Category 3**

Interests in real property located in whole or in part within the boundaries of SCOE jurisdiction, or within two miles of the boundaries or of the jurisdiction, or within two miles of any land owned or used by SCOE.

This is the last page of the conflict of interest code for the Sacramento County Office of Education .



## CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the Sacramento County Office of Education was approved on 12/11/2023 .

This code will become effective on 1/10/24 .

**Sukhdip Brar** Digitally signed by Sukhdip Brar  
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Sukhi K. Brar  
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Fair Political Practices Commission