



Sacramento County Board of Education

Regular Meeting

Friday / April 7, 2017 / 12:30 P.M.

PLEASE NOTE:

Meeting Location

Leo A. Palmiter Jr./Sr. High School Cafeteria
2040 Ethan Way
Sacramento, CA 95825

10474 Mather Boulevard
P.O. Box 269003
Sacramento, CA 95826-9003
916.228.2410

SACRAMENTO COUNTY BOARD OF EDUCATION
10474 Mather Boulevard
P.O. Box 269003
Sacramento, California 95826-9003

TO: Members, County Board of Education
FROM: David W. Gordon, Secretary to the Board
SUBJECT: Agenda – Regular Meeting – **Friday, April 7, 2017**

NOTE: New Meeting Location
Leo A. Palmiter Jr./Sr. High School Cafeteria
2040 Ethan Way
Sacramento, CA 95825

NOTE: New Meeting Time
Regular Session: 12:30 p.m.

NOTE: The Sacramento County Office of Education encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, contact the Superintendent's Office at 916.228.2410 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]

- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Regular Board Meeting of March 21, 2017
- IV. Adoption of Agenda
- V. Official Correspondence
- VI. Visitor Presentations
 - A. General Public
 - B. Employee Organizations

NOTE: Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.

Anyone may appear at the Board meeting to testify in support of or in opposition to any item being presented to the Board for consideration. If possible, notify the Board President or Board Secretary in writing prior to the meeting if you wish to testify.

Principals' Presentations

Recess for Tour of Palmiter and EL Hickey

Reconvene for Student Presentations and Other Board Business

NOTICE: The agenda packet and supporting materials, including materials distributed less than 72 hours prior to the scheduled meeting, can be viewed at the Sacramento County Office of Education – Reception Desk, located at 10474 Mather Boulevard, Mather, CA. For more information, please call 916.228.2410.

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VII. Superintendent's Report

A. Recognition of the May 2017 Employees of the Month

Classified Employee: Debi Lauer, Job Developer/WorkAbility, Special Education Department

Certificated Employee: Michael Laharty, Vocational Specialist/WorkAbility, Special Education Department

VIII. New Business

A. Adoption of Consent Agenda – David W. Gordon

1. Accept Report on Personnel Transactions – Effie Crush

2. Award Diploma to Community School Student – Dr. Matt Perry

3. Accept Donation to Sacramento County Teachers of the Year Program – Tim Herrera

B. Approval of Contracts – Tammy Sanchez

C. Authorization to Submit Grant Applications/Service Contracts and Accept Funding if Awarded; and Approval of Contracts, Positions, and Other Expenditures Associated with the Grants as Outlined in the Proposed Budgets – David W. Gordon

1. \$5,000 Lowe's Toolbox for Education grant from Lowe's Charitable and Educational Foundation (LCEF) for the period April 8, 2017 through January 4, 2018 – Dr. Robin Pierson

2. \$20,000 Development of Guidance for County Offices of Education and Districts Regarding Performance of Students with Disabilities grant from the California County Superintendents Educational Services Association for the period April 8, 2017 through June 30, 2017 – Dr. Al Rogers

D. First Reading of Revisions to Board Policy 1240 – Volunteers – Policy Committee

E. Adoption of Resolution No. 17-06 – Establishing the Benefit Agency Trust Fund – Tammy Sanchez

IX. Board Reports, Comments, and Ideas

A. Board Members

B. Board President

C. Committees

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X. Items for Distribution

- A. April/May Events
- B. April/May Site Visits

XI. Schedule for Future Board Meetings

- A. April 18, 2017 – Board/Superintendent Study Session – Achievement/Opportunity Gap
- B. May 2, 2017 – Adult Re-Entry Program
- C. May 16, 2017 – Operation Recognition

XII. Adjournment

SACRAMENTO COUNTY BOARD OF EDUCATION

Minutes of the Regular Meeting of March 21, 2017

Agenda

- I. Call to Order and Roll Call
 - II. Pledge of Allegiance
 - III. Approval of the Minutes of the Regular Board Meeting of March 7, 2017
 - IV. Adoption of Agenda
 - V. Official Correspondence
 - VI. Visitor Presentations
 - A. General Public
 - B. Employee Organizations
 - VII. Superintendent's Report
 - A. Recognition of the April 2017 Employees of the Month
 - VIII. New Business
 - A. Adoption of Consent Agenda
 1. Accept Report on Personnel Transactions
 2. Award Diplomas to Court School Students
 - B. Approval of Contracts
 - C. No Grant Applications/Service Contracts
 - D. Approval of the 2016-2017 Budget Revision No. 2
 - E. Approval of the Second Interim Financial Report for the 2016-2017 Fiscal Year
 - F. Adoption of Resolution No. 17-05 – Resolution in Support of Creating a Safe and Positive Learning Environment
 - G. Board Report – Foster Youth
 - IX. Board Reports, Comments, and Ideas
 - A. Board Members
 - B. Board President
 - C. Committees
 - X. Items for Distribution
 - A. March/April Events
 - B. March/April Visits
 - XI. Schedule for Future Board Meetings
 - A. April 7, 2017 (Friday) – Student Programs (Palmiter and EL Hickey)
 - B. April 18, 2017 – Board/Superintendent Study Session – Achievement/Opportunity Gap
 - XII. Adjournment
-

I. President Levy called the meeting to order at 6:30 p.m. in the Board Room of the David P. Meaney Education Center, Sacramento County Office of Education, 10474 Mather Boulevard, Mather, California. Board members present were Joanne Ahola, Alfred Brown, Heather Davis, Harold Fong, Greg Geeting, Jackie Levy, and Brian Rivas. Also present were David W. Gordon, Superintendent and Secretary to the Board; Al Rogers, Deputy Superintendent; Teresa Stinson, General Counsel; Matt Perry, Robin Pierson, and Tammy Sanchez, Assistant Superintendents; Effie Crush, Chief Administrator-Human Resources; Jerry Jones, Executive Director of Technology; Tim

Herrera, Director of Communications; John Liddicoat, SCOETA; Bill Mullen, CSEA; other staff and visitors; and Carla Miller, Recording Secretary.

II. Mr. Rivas led the Pledge of Allegiance.

III. On a motion by Mr. Fong and seconded by Ms. Ahola, the revised minutes of the Regular Board Meeting of March 7, 2017 were approved. Motion carried unanimously (7 ayes).

IV. Ms. Davis moved to adopt the revised agenda. Mr. Geeting seconded the motion, which carried unanimously (7 ayes).

V. There was no official correspondence.

VI.A. There were no requests for visitor presentations from the general public.

VI.B. There were no requests for presentations from employee organizations.

VII.A. Kecia Sakazaki, Transition Specialist, Community Schools, was recognized and honored as the classified employee of the month for April.

Kevin Elkington, Teacher, Community Schools, was recognized and honored as the certificated employee of the month for April.

Superintendent Gordon reported on the following:

- He was fortunate to attend yesterday's official launch of Align Capital Region (ACR). The group was formed to create a regional system aligning people, programs, and funding resources in our community. We look forward to this partnership with a focus on education and workforce development throughout the 8 county region. He thanked those trustees who were able to attend. Distributed a summary of the event.
- The California Academic Decathlon gets underway this week in Sacramento: March 23-26, 2017. Sacramento County has three teams participating this year: Folsom, Bella Vista, and Pleasant Grove. Last week, thanks to Aca Deca Coordinator Craig Irish, our local teams got together for a fun, pizza social where they formed teams and staged a mini Super Quiz. It was a great show of sportsmanship!
- Congratulated William Daylor High School – from Elk Grove Unified – for winning the 2017 Academic Bowl last Thursday. The theme was “Earthquakes”. Each team created a tower out of straws that had to withstand a simulated earthquake. They also created a PowerPoint on this year's theme. Our teams from Leo A. Palmiter and Eleanor Lincoln Hickey earned second and third places, respectively. We also want to recognize our team from Gerber for winning the Slideshow category.

- Our Hickey and North Area community school campuses will be holding student open houses and student led conferences, which will include award ceremonies and lunch. The Hickey program is Thursday, March 23, 2017 beginning at 12:30 p.m. The North Area program is Friday, March 24, 2017 also beginning at 12:30 p.m.
- Reminded everyone to join us on April 26, 2017 beginning at 5:30 p.m. for our Open House at Palmiter. This is a great opportunity to meet our students and staff and to learn more about the great work going on at the Palmiter campus.
- Educator Appreciation Night at the Golden 1 Center on March 11 was a huge success and he thanked the Sacramento Kings organization for honoring our 2017 Sacramento County Teachers of the Year. The Sacramento River Cats will also honor our top teachers during a game on Sunday, April 23, 2017 at 1:05 p.m. For details, please see Tim Herrera.
- Reminded everyone to join us on Tuesday, March 28, 2017 when we recognize all of our teachers who are nominated for the 2018 SCOE Teacher of the Year. The reception will be in the Mather Room from 4:30 p.m. to 5:30 p.m.
- Please mark your calendars for the 13th Annual Transition Resource Fair for Leo A. Palmiter students which will be held on Wednesday, April 26, 2017 from 9:30 a.m. to 11:30 a.m. Students will meet with vendors to explore employment opportunities, training, and volunteer opportunities, as well as other resources that will be available to them upon graduation.

VIII.A. Mr. Rivas moved and Mr. Geeting seconded adoption of the consent agenda. Motion carried unanimously (7 ayes). By such action, the Board:

1. Accepted report on Personnel Transactions
2. Awarded diplomas to Court School Students

VIII.B. Mr. Geeting moved and Ms. Davis seconded approval of the contracts as listed. Motion to approve the contracts carried unanimously (7 ayes).

VIII.C. No Grant Application/Service Contracts

VIII.D. Chair Geeting stated he would like the Board to address Items VIII.D. and VIII.E. together, given that both items reflect the same content, just displayed in different formats. He provided an overview of the differences between the first and second Budget Revisions. He added that SCOE continues to have a "positive" certification, reflecting its prudent and responsible financial management.

Budget Committee Chair Geeting moved and Ms. Ahola seconded the motion to approve Item VIII.D. – 2016-2017 Budget Revision No. 2 and Item VIII.E. – Second Interim

Financial Report for the 2016-2017 Fiscal Year. Motion Carried unanimously (7 ayes).

VIII.E. Approval of the Second Interim Financial Report for the 2016-2017 Fiscal Year. See previous item VIII.D. above.

VIII.F. Mr. Rivas moved and Mr. Geeting seconded the motion to adopt revised Resolution No. 17-05 – Resolution in Support of Creating a Safe and Positive Learning Environment.

Mr. Fong would like to have “safe haven” schools and information on educating staff included in the resolution. If ICE were doing round ups in the community – do we know what to do? There is a difference in “safe haven schools” and “safe and positive learning environment” resolutions. State Superintendent Torlakson’s office is only counting resolutions that actually say “safe haven”.

Amendment: Mr. Fong moved to amend the resolution to add “in support of creating safe haven schools” in the title. After discussion, the motion died for lack of a second.

Amendment: Mr. Fong moved to amend item 7 on page 4 of the resolution to insert “educated on” instead of “informed of”. After discussion, the motion died for lack of a second.

Ms. Ahola asked whether a policy adopted by the Board needed to include recommendations on how it is implemented.

Superintendent Gordon stated that we would not need instructions on how to implement the resolution. Our principals are well informed about the issues addressed in the resolution. We have been in conversation with the Latino-Jewish Forum, and they are developing a training program for school districts. They seem to have a very good handle on resources available in the community and statewide.

Mr. Rivas asked what would happen if a student informs a teacher or administrator that they are afraid their parents or the student will be deported.

Superintendent Gordon replied we would do whatever we could to steer them toward the right resources that could provide assistance. We are not the place to provide legal advice because we are not experts in this area. We would find places to refer them to get assistance. Our schools are small, so it’s not a matter of training hundreds of people; it’s a matter of training dozens of people. Staff will call us if they have questions and we will help.

Ms. Ahola stated she would like to attend if we do have a training.

Mr. Fong asked if Superintendent Gordon could discuss this in his meetings with other school district superintendents and encourage their districts to do something like this and offer resources for training. Our schools and community should prepare. He thanked the Executive Committee, superintendent, and fellow trustees for bringing this item forward.

President Levy stated she is comfortable voting for this resolution because it expresses our concern for our students and our desire to help protect them as much as we can, and everything in this resolution is completely legal.

The original motion carried unanimously (7 ayes).

VIII.G. Deputy Superintendent Al Rogers, introduced Director Trish Kennedy who provided a report on Foster Youth to the Board.

IX.A. Mr. Rivas – no report.

Ms. Ahola – no report.

Ms. Davis – no report.

Mr. Geeting reported on CSBA's Legislative Action Day. He joined a number of school board members from the region who met with Assemblymember Kevin McCarty's and Senator Richard Pan's staff. CSBA's priority areas this year included opposing efforts to manipulate the Proposition 98 guarantee and defer funding into future years, continuing to invest in the LCFF and ensure a robust relationship between LCFF and LCAPs, clearing the way for the sale of Proposition 51 school bonds this fall, addressing the teacher shortage through support for several legislative initiatives, and modifying the reserve cap through sponsorship of SB 751 (authored by Senator Jerry Hill and Steve Glazer). It was certainly a pleasure to join Trustees Ahola and Brown the Sacramento Kings/Denver Nuggets game to recognize and commend our 2017 county teachers of the year on March 11. It was also a pleasure to join Trustees Davis and Levy at the Academic Bowl on March 16. We learned a lot about earthquakes through some excellent power point presentations and practical demonstrations of ways to dissipate force. The teams from all five competing schools did a terrific job. Congratulations to William Daylor High School for coming away with the first place finish this year. It was also a pleasure to join Trustees Brown and Davis at the Align Capital Region event at the Sheraton yesterday. In February, the Personnel Commission approved a revision of the Infant Educator position with relatively minor changes following a job study. The Commission also approved changing the Special Events Coordinator position to become a management position and modified the position description to recognize and incorporate changes that have taken place in the areas of technology and media. The Commission also approved the new position of Coordinator, Adult Education to handle the new workload that comes to us through the Adult Education Block Grant. In March, the Commission approved revisions to the Family Advocate position, which was last modified about three and a half years ago. The revisions were recommended following a job study. The Commission also received an information briefing on new provisions of law related to family bonding leave. In April, the Commission plans a visit to the SCOE Print Shop.

Mr. Brown – no report.

Mr. Fong requested an update on the WASC accreditation on our other schools that have not been accredited.

IX.B. President Levy reported she looks forward to visiting Hickey and North area schools for their open house later this week. It's a great way to meet students, parents, teachers, and staff and to see firsthand what's going on in our schools. She hopes other

Board members will be able to attend as well. She is also looking forward to this Saturday when she will be volunteering at the California state academic decathlon competition which will be held here in Sacramento. Over 600 decathletes (plus teachers, coaches, and parents) will be here, making it the largest academic decathlon competition in the country according to the organizers. She will be judging the Interview category which is always interesting.

IX.C. President Levy reported on the Executive Committee meeting that was held last week. First, with regard to the Student Focus groups, we discussed several options for meeting with students and getting feedback about classroom instruction and other school matters from a student perspective. Since we have three new trustees this year, she wanted to give them an opportunity to visit all our schools, or as many as possible, before participating in focus groups. It was suggested that this would be a good item to bring to our Board self-evaluation retreat in August. At that time, we will decide the best way to gather student input about our schools and programs. We also discussed the request about revisiting our strategic plan since new Board members were not involved in creating it. We recalled that we spent much of the prior year working on our new mission statement and goals. Dave shared that he met with all three new Board members after they were elected, and he explained the mission statement and Strategic plan so that they are all "up to speed" on it. The Committee did not wish to spend time revisiting the plan at this time, although this is something we may want to consider in the future.

Mr. Brown stated if you have an opportunity, he recommends everyone to attend the Legislative Action Day. It's very worthwhile.

X.A. There was no distribution of the March/April Events item.

X.B. There was no distribution of the March/April Site Visits item.

XI. Schedule for Future Board Meetings

A. April 7, 2017 (Friday) – Student Programs (Palmiter and El Hickey)

B. April 18, 2017 – Board/Superintendent Study Session –
Achievement/Opportunity Gap

Superintendent Gordon commented that at the April 18 Board/Superintendent Study Session he will provide a budget context update and the uncertainty about the level of funding from the federal government, which may have a spillover effect on state revenues.

XII. Mr. Rivas moved to adjourn the meeting. Mr. Geeting seconded the motion, which carried unanimously (7 ayes). The meeting adjourned at 8:33 p.m.

Respectfully submitted,

David W. Gordon
Secretary to the Board

Date approved:

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: May 2017 Employees of the Month	Agenda Item No.: VII.A. Enclosures: 1
Reason: Action	From: David W. Gordon Prepared By: Tim Herrera Board Meeting Date: 04/07/17

BACKGROUND:

CLASSIFIED

Debi Lauer, Job Developer/WorkAbility, has been nominated by Principal Lauren Roth for her contributions to the Sacramento County Office of Education. Ms. Lauer, headquartered at SCOE's Leo A. Palmiter Jr./Sr. High School campus, works one-on-one with students in SCOE and other school districts to help them prepare for life beyond high school. She assists them with job searches, applications, and interview preparation. Once the student is placed in a work setting, Ms. Lauer provides job coaching as needed and checks on the student weekly. She meets with parents and guardians during students' periodic special education IEP (Individualized Education Program) meetings. She introduces parents and guardians to SCOE services such as the Transition Partnership Program (TPP), which is coordinated in partnership with the California Department of Rehabilitation and which follows students three years after graduation. Ms. Lauer also meets with business owners and managers to describing SCOE's WorkAbility program and its student participants. She develops internship and employment opportunities at Palmiter and SCOE's community school campuses, as well as at school settings within Natomas, River Delta, and Galt school districts. Her supervisor says, "Ms. Lauer understands the capabilities of students and conveys the strengths of students to potential employers. Knowing the strengths and needs of students, she is able to match their attributes to the type of business and job duties. She is known for her excellent follow-up and coordination with parents, teachers, and all stakeholders, and is an integral member of the team that presents the annual Transition Fair for SCOE students." Ms. Lauer has been a SCOE employee since December 1985.

CERTIFICATED

Michael Laharty, Vocational Specialist/WorkAbility has been nominated by Principal Lauren Roth for his contributions to SCOE. Mr. Laharty, whose work is centered at SCOE's Leo A. Palmiter Jr./Sr. High School campus, coordinates with special education teachers and families to prepare students for independent living, education, and employment opportunities. He provides resources and curriculum assistance to SCOE's special education and community schools staff on school-to-world topics, as well as training special education staff in preparing Individual Transition Plans centered on each

student's goals for employment, education, and living both during and post-high school years. Mr. Laharty coordinates SCOE services such as the Transition Partnership Program (TPP) with the California Department of Rehabilitation and oversees WorkAbility and TPP grant budgets. His supervisor says, "Mr. Laharty is positive and always willing to help on the various campuses he serves—Palmiter and Galt ED programs (serving students with emotional disturbance), community schools, and special education programs serving SH students (those with severe disabilities) throughout the county, including Rio Vista and Galt." He leads a team of special education staff responsible for producing SCOE's annual student Transition Fair, TPP orientation, health fairs, mock interviews, Job Club, and the School-to-World Awards ceremony. He participates on SCOE's CTE (Career Technical Education) Advisory Committee and has developed trainings in transition, Positive Behaviors Interventions and Supports (PBIS), and "best practices" in teaching students who have emotional challenges. Concludes his supervisor, "Mr. Laharty has a great sense of humor and is organized, student-centered, and knowledgeable in the transition process for students having special needs. He thoroughly understands how to best provide opportunities and support for our special education students." Mr. Laharty was previously honored as SCOE's September 1993 Certificated Employee of the Month and as SCOE's 2001 Teacher of the Year. He was additionally named as one of two Sacramento County Teachers of the Year for 2001. For numerous years, Mr. Laharty has served as master of ceremonies for SCOE's annual Employee Recognition Day back-to-school inservice event. Mr. Laharty has been a Sacramento County Office of Education employee since September 1991.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the Board approve commendation of the individuals named as Sacramento County Office of Education Classified and Certificated Employees of the Month for May 2017, and that the Board present Certificates of Recognition to these employees.

SACRAMENTO COUNTY OFFICE OF EDUCATION

PERSONNEL TRANSACTIONS – FOR YOUR INFORMATION

Board Meeting – April 7, 2017

REGULAR APPOINTMENTS/REAPPOINTMENTS

<u>Group (Mgmt/Cert/Class)</u>	<u>Dept./ Program</u>	<u>Name</u>	<u>Status</u>	<u>Classification</u>	<u>Location</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Classified	C-SAPA	Brindle, Nikki	Prob.	Program Analyst 8 h/d 5 d/w 244 d/y PC # 000227	C-SAPA	03/20/17	CL-36-D
Classified	Student Programs	Uno, Elke	Prob.	Registrar 8 h/d 5 d/w 244 d/y PC # 000291	Student Programs	03/27/17	CL-23-A

SUBSTITUTES/TEMPORARY APPOINTMENTS

<u>Group (Mgmt/Cert/Class)</u>	<u>Dept./ Program</u>	<u>Name</u>	<u>Status</u>	<u>Classification</u>	<u>Location</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Classified	Sly Park	Hartke, Carol	Temp. Assignment	Cook	Sly Park	02/03/17, 02/6-8/17 & 02/15-16/17	\$21.32/hour
Classified	Sly Park	Joyce, Jason	Temp. Assignment	Head Cook	Sly Park	03/20/17- 04/07/17	\$21.32/hour
Classified	Spec. Educ.	Kiwan, Rida	L/Term	Para-Educator Para-Educator, SH	As needed	03/20/17	\$15.90/hour
Classified	Spec. Educ.	McRae, Necole	L/Term	Para-Educator	As needed	03/23/17	\$15.90/hour
Classified	Sly Park	Nance, Tammi	Temp. Assignment	Cook	Sly Park	02/24/17, 02/27-28/17	\$20.78/hour
Classified	Student Programs	Ponce, Linda	L/Term	Registrar	Student Programs	03/01/17- 03/28/17	\$18.39/hour
Classified	Personnel	Williams, Delissa	L/Term	Office Assistant	Personnel	03/23/17- 04/14/17	\$15.90/hour

TRANSFERS

<u>Group (Mgmt/Cert/Class)</u>	<u>Name</u>	<u>Classification</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Certificated	Castillo, Frederick	Teacher, Alternative Education	El Centro High School	North Area Community School	03/13/17
Certificated	Russell, Kim	Teacher, Juvenile Institutions	El Centro High School	Gerber High School	03/09/17
Classified	Clark, Holly	Administrative Assistant	Technology Services	Adult Education	04/03/17

PERSONNEL TRANSACTIONS

April 7, 2017

Classified	Jacobs, Shawn	Para-Educator, SH	Jessie Baker	Galt High School	03/15/17
Classified	Shnaydman, Pete	Adult Re-entry Transition Specialist	Woodland DRC	SCBC	03/06/17
Classified	Sinclair, Debra	Para-Educator, SH	Galt High School	Jessie Baker	03/15/17

STIPEND

<u>Group</u> <u>(Mgmt/Cert/Class)</u>	<u>Dept./</u> <u>Program</u>	<u>Name</u>	<u>Classification</u>	<u>Amount</u>	<u>Effective Date</u>
Certificated	Sly Park	McIntyre, Owen	Substitute Teacher Pre-service Training	\$250.00	03/06/17

LEAVES OF ABSENCE

<u>Group</u> <u>(Mgmt/Cert/Class)</u>	<u>Type</u>	<u>Name</u>	<u>Status</u>	<u>Classification</u>	<u>Location</u>	<u>Effective</u> <u>Date</u>
Classified	Parental	Castro, Maria	Perm.	Para-Educator, SH	Wilson C. Riles	03/13/17- 04/28/17
Classified	Unpaid	Evangelista, Charlene	Prob.	Office Assistant	C-SAPA	04/10/17- 04/14/17
Classified	Unpaid	Moran Gomez, Cherry	Perm.	Para-Educator, SH	Wilson C. Riles	04/17/17- 04/28/17

SEPARATIONS

<u>Group</u> <u>(Mgmt/Cert/Class)</u>	<u>Type</u>	<u>Name</u>	<u>Classification</u>	<u>Location</u>	<u>Effective</u> <u>Date</u>	<u>Reason for Leaving</u>
Management	Resignation	Camilleri, Melissa	Project Specialist, AVID	AVID	06/30/17	Resignation
Certificated	Resignation	Anderson, Maryn	Teacher, Alternative Education	Riverview Middle School	06/02/17	Resignation
Certificated	Retirement	Chapman, Melody	Program Specialist	Special Education	06/17/17	Retirement
Certificated	Retirement	George, Karen	Teacher for the Homeless	Project TEACH	04/10/17	Retirement
Certificated	Resignation	Moses-Holland, Libra	Speech Therapist	Special Education	06/09/17	Resignation
Classified	Retirement	Patterson, Sandra	Sr. Financial Analyst	Business Services	05/31/17	Retirement
Classified	Resignation	Sharma, Kajal	Office Assistant	Personnel	03/24/17	Resignation

RECAP

	<u>Management</u>	<u>Certificated</u>	<u>Classified</u>	<u>Total</u>
Regular Appointments/Reappointments	0	0	2	2
Substitutes/Temporary Appointments	0	0	7	7
Transfers	0	2	4	6
Stipend	0	1	0	1
Leaves of Absence	0	0	3	3
Separations	1	4	2	7
TOTAL	1	7	18	26

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Award of Diploma	Agenda Item No.: VIII.A.2. Enclosures: 0
Reason: Approval	From: David W. Gordon Prepared By: Dr. Matt Perry Board Meeting Date: 04/07/17

BACKGROUND:

The following student is scheduled to graduate from his school and he has completed all requirements for high school graduation:

Gerber Jr./Sr. High School

Vincent Corpus

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve the issuance of a high school diploma to the student listed above who has completed all requirements for graduation.

VIII.A.2.1.

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Donation to Sacramento County Teachers of the Year Program	Agenda Item No.: VIII.A.3. Enclosures: 0
Reason: Acceptance	From: David W. Gordon Prepared By: Tim Herrera Board Meeting Date: 04/07/17

BACKGROUND:

Sacramento County Teachers of the Year

The Sacramento County Teachers of the Year program recognizes excellence in teaching within the county's schools. Participating local education agencies, and SCOE, nominate individual teachers to receive this special recognition. At the Teachers of the Year awards recognition dinner, two teachers are identified as the Sacramento County Teachers of the Year and are then eligible to participate in the statewide competition.

SCOE has numerous business partners supporting the Sacramento County Teachers of the Year program, including Intel Corporation.

Upon the recommendation of Stephanie Smith, Global Public Affairs Group for Intel, the corporation has agreed to donate \$5,000 to the Sacramento County Teachers of the Year program. The donation will be used to fund a STEM Mini-Grant program to support K-12 teachers and schools in their efforts to develop, improve, or expand innovative instructional programs in science, technology, engineering, and math (STEM). Local district Teachers of the Year for the past three years will be eligible to apply for grants of between \$500 and \$1,000 to fund STEM related efforts in their classrooms. The SCOE Communications Office will help oversee the selection process.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends the Board approve Intel Corporation as a sponsor for the Sacramento County Teachers of the Year Program and accept the donation on behalf of said program.

**SACRAMENTO COUNTY BOARD OF EDUCATION
CONTRACTS FOR COUNTY BOARD OF EDUCATION APPROVAL**

April 7, 2017

EARLY LEARNING – SCHOOL READINESS

Expenditure

Branagh Information Group, Inc.

Contractor will provide annual operation, management, and support of the pre-school classroom Environmental Rating Scale (ERS) data server and system software updates for two ERS TA (Technical Assistance) licenses for the original contract amount of \$17,240; Amendment #1 in the amount of \$3,175 is needed to acquire two additional ERS TA licenses for two additional observers to complete the observations required by the Quality Rating and Improvement System grant, making the total contract \$20,415.

Amendment

Dates of Service: 10/01/16 – 09/30/17

Source of Funds: Quality Rating and Improvement System Grant

\$3,175.00

STUDENT PROGRAMS

916 Ink

Contractor will provide a 12-week supplemental writing program for students at El Centro Jr./Sr. High School and the Elinor Hickey CARE site. The program will serve 140 students, up to 30 per session, with one highly-trained credentialed facilitator and one 916 Ink volunteer. Students will create a published anthology of their writings. Every young author will receive two copies of the book; the school site will receive five copies of the book; and all Sacramento County Office of Education Board members will also receive a copy.

Renewal

Dates of Service: 04/08/17 – 06/30/17

Source of Funds: LCFF

\$31,000.00

**CENTER FOR STUDENT ASSESSMENT AND PROGRAM
ACCOUNTABILITY**

Transcend Translations

Contractor will translate into multiple languages the English version of the 2016-2017 English Language Proficiency Assessment for California (ELPAC) Parent Letter, a Student Release for participation in the video/audio taping of ELPAC test items, and ELPAC Basics Videos.

Renewal

Dates of Service: 04/10/17 – 06/30/18

Source of Funds: Educational Testing Services ELPAC Contract

\$4,178.00

RECAP

	<u>Expenditure</u>
Early Learning – School Readiness	3,175.00
Student Programs	31,000.00
Center for Student Assessment and Program Accountability	4,178.00
TOTAL	38,353.00

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Grant/Contract Proposal Abstract

Agenda Item No.:	VIII.C.1.
Enclosures:	1
Board Meeting Date:	04/07/17

Title of Grant/Contract: Lowe's Toolbox for Education

Department/Director: Special Education/Dr. Robin Pierson

Funding Source: Lowe's Charitable and Educational Foundation (LCEF)

Amount Requested: \$5,000

Approved Budget Dates: April 8, 2017–January 4, 2018

Program Description:

The *Garden of Eatin'* project from the Lowe's Charitable and Educational Foundation (LCEF) has been awarded to Dry Creek West, a Sacramento County Office of Education Special Education SH school site for the fall 2017. This project is part of the Lowe's Toolbox for Education grant. The mission of the LCEF is to improve the communities they serve by having a positive impact on the lives of their customers, neighbors, and employees.

Dry Creek West will be using portable, raised beds, called VegTrugs, to create a school garden with the help of students and their families who will volunteer to plant seeds, cultivate the soil, and harvest the vegetables. A school garden will promote the necessary sense of community, opening doors for parent and student volunteers, and increasing community support and interest in the education process of their special population. Participants will be practicing organic principles by using organic products and creating an integrated pest program. Students will have the opportunity to learn about beneficial insects including, but not limit to ladybugs, praying mantis, and butterflies.

New Positions:

None

Subcontracts:

None

Evaluation Component:

Toolbox for Education grants are reserved for approved school improvement projects that can be completed within one year of grant receipt date. Dry Creek West will prepare a report at the conclusion of the project which evaluates their success and its effect on their school and community. Also, Lowe's will contact Dry Creek West to check the status of their project and request their participation in a survey of the Toolbox Grant process.

Detailed Budget Attached

SACRAMENTO COUNTY OFFICE OF EDUCATION
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation Local State Federal New Grant Continuing Grant

Grant Title: Lowes's Toolbox for Education

Contact Person/Dept. /Phone #: Robin Pierson. Ed. D./Special Education/228-3902

Approved Budget Dates: April 8, 2017 - January 4, 2018

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE):			0
Salaries - Classified (FTE):			0
Temporary Employees			0
Employee Benefits			0
Books and Supplies	5,000		5,000
Travel and Conference			0
Subcontracts Not Subject to Indirect			0
Subcontracts Subject to Indirect			0
Other Services / Operating Expenses			0
Communications (postage/phones)			0
Printing Services			0
Indirect %			0
Other:			0
Totals	\$5,000	\$0	\$5,000

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Totals	0.00		\$0	\$0

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P. O. Box 269003
Sacramento, CA 95826-9003

Agenda Item No.:	VIII.C.2.
Enclosures:	1
Board Meeting Date:	04/07/17

Grant/Contract Proposal Abstract

Title of Grant/Contract: Development of Guidance Regarding Performance of Students with Disabilities

Department/Director: Administration/Dr. Al Rogers

Funding Source: California County Superintendents Educational Services Association

Amount Requested: \$20,000

Approved Budget Dates: April 8, 2017–June 30, 2017

Program Description:

The funds will be provided from a grant awarded by the California County Superintendents Educational Services Association (CCSESA) for the development of guidance for county offices of education (COE) that are delivering technical assistance to schools, districts, and charter schools for whom the *California School Dashboard* indicates that assistance is warranted to support their students with disabilities.

The Sacramento County Office of Education (SCOE) will serve as the lead agency for this project and will partner with the El Dorado County Office of Education (EDCOE) to develop the products associated with this grant. The guidance materials will include a combination of documents, tools, and resources. The products developed with funds from this grant will likely serve as a prototype for similar guidance to support COEs in their work with schools and districts in serving other student groups. The funds will support the costs associated with this project including the staff time and resources needed to develop, produce, and disseminate the guidance materials.

New Positions:

None

Subcontracts:

El Dorado COE in the amount of \$10,000 in pass-through funds to develop products associated with the grant.

Evaluation Component:

Not applicable

Detailed Budget Attached

SACRAMENTO COUNTY OFFICE OF EDUCATION
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation Local State Federal New Grant Continuing Grant

Grant Title: Development of Guidance Regarding Performance of Students with Disabilities

Contact Person/Dept. /Phone #: Al Rogers/Administration/228-2633

Approved Budget Dates: April 8, 2017-June 30, 2017

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE):			0
Salaries - Classified (FTE):			0
Temporary Employees	2,500		2,500
Employee Benefits	529		529
Books and Supplies			0
Travel and Conference	1,147		1,147
Subcontracts Not Subject to Indirect			0
Subcontracts Subject to Indirect			0
Other Services / Operating Expenses	3,500		3,500
Communications (postage/phones)			0
Printing Services	1,500		1,500
Indirect % 8.98	824		824
Other: pass-through to El Dorado COE	10,000		10,000
Totals	\$20,000	\$0	\$20,000

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
Totals	0.00		\$0	\$0

Revised 07/15

Initials of Grants Financial Staff: *mej*

Date: 3-23-17

MS
3/23/17

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Revisions to Board Policy 1240 – Volunteers	Agenda Item No.: VIII.D. Enclosures: 3
Reason: First Reading of Board Policy Revisions	From: Policy Committee Prepared By: Teresa Stinson Board Meeting Date: 04/07/17

BACKGROUND:

Attached are proposed revisions to Board Policy 1240 – Volunteers. All proposed revisions are indicated by strikeouts and bold underlined additions.

A brief summary of the rationale and basis for the proposed revisions follows:

- Policy changes are proposed to update the policy to reflect current legal standards and SCOE practice.

The Policy Committee reviewed Board Policy 1240 – Volunteers on March 7, 2017, and recommended that the revised policy be presented to the Board for First Reading.

SUPERINTENDENT’S RECOMMENDATION:

The Superintendent concurs with the recommendation of the Policy Committee that Board Policy 1240 – Volunteers be submitted to the Board of Education for First Reading.

DRAFT

1000 – COMMUNITY RELATIONS

VOLUNTEERS AND MENTORS

BP 1240

(Page 1 of 3)

The Sacramento County Board of Education (**Board**) encourages parents, guardians, caregivers and other members of the community, as well as Sacramento County Office of Education (SCOE) employees to share their time, knowledge and abilities with our students pupils as either adult volunteers or mentors. ~~Community adult volunteers and mentors in programs enrich the educational program and strengthen our schools' relationships with families, businesses, public agencies and private institutions. The presence of adult volunteers and mentors in the classroom and on school grounds also provides appropriate models of responsible and caring adults to students.~~

The Superintendent or designee may authorize the use of adult volunteers and/or ~~mentors~~ and shall adopt administrative rules and regulations (**ARR**) regarding the screening and appropriate use of volunteers. The ARR will address measures to protect the health and safety of ~~students and adults~~ in accordance with laws related to tuberculosis testing, fingerprinting, ~~and~~ criminal records check, immunizations, and other screening required by law or SCOE programs. ~~An adult v~~Volunteers or ~~mentor~~ shall only be assigned to a SCOE-operated program after meeting the requirements specified in the ARR, including obtaining official clearance ~~when he/she has been officially cleared through the fingerprinting process, has a negative tuberculosis test result, and a clearance from a~~ their criminal records check.

The services performed by volunteers or ~~mentors~~ to SCOE programs shall not be used to replace those duties performed by certificated and/or classified staff in the performance of their duties ~~as established in existing employee association contract agreements.~~

SCOE prohibits the unlawful discrimination or harassment of volunteers on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, sexual orientation, or any other legally protected class.

The ~~County Board of Education~~ encourages the ~~County Superintendent~~ or designee to develop a means for recognizing the contributions_s of each program's adult volunteers and mentors on at least an annual basis.

DRAFT

1000 – COMMUNITY RELATIONS

VOLUNTEERS AND MENTORS

BP 1240

(Page 2 of 3)

Note: ~~Mentor programs developed for SCOE operated programs must meet the Quality Assurance Standards as adopted in January 1999 as part of the California Mentor Initiative (see Appendices to Board Policy 1240).~~

Legal Reference:

EDUCATION CODE

35021 Volunteer aides

35021.1 Automated records check

44010 Sex offense; definition

~~44227.5 Classroom participation by college methodology faculty~~

~~44814-44815 Supervision of students during lunch and other nutrition periods~~

45125 Fingerprinting requirements

45340-45349 Instructional aides

~~45360-45367 Teacher aides~~

49024 Activity supervisor clearance certificate

49406 Examination for tuberculosis

GOVERNMENT CODE

~~3100-3109 Oath or affirmation of allegiance~~

~~3543.5 Prohibited interference with employees' rights~~

12940 Unlawful employment practices

HEALTH AND SAFETY CODE

1596.7995 Volunteer immunization requirements in child care center or preschool

1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE

3364.5 Persons performing voluntary services for school districts

PENAL CODE

290 Registration of sex offenders

290.4 Information re sex offenders

290.95 Disclosure by person required to register as sex offender

626.81 Sex offender; entry on school grounds, permission to volunteer at school

TITLE 2, CODE OF REGULATIONS

11019 Terms, conditions, and privileges of employment

DRAFT

1000 – COMMUNITY RELATIONS

VOLUNTEERS AND MENTORS

BP 1240

(Page 3 of 3)

TITLE 22, CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance

101216 Health screening, volunteers in child care centers

UNITED STATES CODE, TITLE 20

6319 Qualifications and duties of paraprofessionals, Title I programs

ATTORNEY GENERAL OPINIONS

62 Ops. Cal. Atty. Gen. 325 (1979)

COURT DECISIONS

Whisman Elementary School District, 15 Public Employee Reporter for California, 22043

12/13/02	Drafted
03/14/03	Reviewed by Legal Counsel
04/15/03	Reviewed by Policy Committee
05/06/03	First Reading
05/20/03	Second Reading
05/20/03	Approval
05/22/03	Distribution
02/03/09	Review by Policy Committee
03/17/09	Review by Policy Committee
04/07/09	First Reading
04/21/09	Second Reading and Adoption
04/24/09	Distribution
03/07/17	Reviewed by Policy Committee
04/07/17	First Reading

SACRAMENTO COUNTY BOARD OF EDUCATION

10474 Mather Boulevard, P.O. Box 269003
Sacramento, CA 95826-9003

Subject: Resolution No. 17-06 – Establishing the Benefit Agency Trust Fund	Agenda Item No.: VIII.E.1. Enclosures: 1
Reason: Adoption	From: David W. Gordon Prepared By: Tamara Sanchez Board Meeting Date: 04/07/17

BACKGROUND:

The Sacramento County Office of Education (SCOE) participates in a multiple-employer retiree benefit plan, California Employers' Retiree Benefit Trust (CERBT), which provides post-employment health benefits to eligible employees. In 2007, SCOE signed an irrevocable trust agreement to accumulate funds and since then, contributions to the trust have been reported in Retiree Benefit Fund 71.

Based on direction recently received from the California Department of Education (CDE), a technical change in accounting is needed. CalPERS trust fund assets are not required to be reported to CDE. We are requesting authorization to create a new Benefit Agency Trust Fund 77 to record the CERBT contributions.

SUPERINTENDENT'S RECOMMENDATION:

The Superintendent recommends that the Board adopt Resolution No. 17-06 – Establishing the Benefit Agency Trust Fund.

SACRAMENTO COUNTY BOARD OF EDUCATION

Resolution No. 17-06

RESOLUTION TO ESTABLISH THE BENEFIT AGENCY TRUST FUND

WHEREAS, the California Department of Education requires that a fund be established to account for the Benefit Agency Trust Fund; and

NOW, THEREFORE, BE IT RESOLVED that this Board approve the establishment of the Benefit Agency Trust Fund; and

BE IT FURTHER RESOLVED that copies of this resolution be filed with the Superintendent of Schools, Auditor, and Treasurer of the County of Sacramento.

PASSED AND ADOPTED by the Sacramento County Board of Education at its regular Board meeting on the 7th day of April 2017 by the following vote:

AYES	_____	_____
NOES	_____	_____
ABSENT	_____	_____
ABSTAIN	_____	_____

Jacquelyn Levy, Board President

David W. Gordon, Board Secretary