



Sacramento County Board of Education

# Regular Meeting

*Tuesday / September 20, 2016 / 6:30 P.M.*

10474 Mather Boulevard  
P.O. Box 269003  
Sacramento, CA 95826-9003  
916.228.2410

**SACRAMENTO COUNTY BOARD OF EDUCATION**  
**10474 Mather Boulevard**  
**P.O. Box 269003**  
**Sacramento, California 95826-9003**

**TO:** Members, County Board of Education

**FROM:** David W. Gordon, Secretary to the Board

**SUBJECT: Agenda – Regular Meeting – Tuesday, September 20, 2016**

**Regular Session: 6:30 p.m.**

<p><b>NOTE:</b> The Sacramento County Office of Education encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, contact the Superintendent's Office at 916.228.2410 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132).]</p>
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- I. Call to Order and Roll Call
- II. Pledge of Allegiance
- III. Approval of the Minutes of the Regular Board Meeting of September 6, 2016
- IV. Adoption of Agenda
- V. Official Correspondence
- VI. Visitor Presentations
  - A. General Public
  - B. Employee Organizations

*NOTE: Anyone may address the Board on any item that is within the Board's subject matter jurisdiction. However, the Board may not take action on any item not on this agenda except as authorized by Government Code section 54954.2.*

*Anyone may appear at the Board meeting to testify in support of or in opposition to any item being presented to the Board for consideration. If possible, notify the Board President or Board Secretary in writing prior to the meeting if you wish to testify.*

- VII. Superintendent's Report
  - A. Recognition of the October 2016 Employees of the Month

**Classified Employee: Aimee Marriott, Para-Educator, Special Education Department**

**Certificated Employee: Kim Craven, ED Teacher, Special Education Department**

VIII. New Business

A. Adoption of Consent Agenda – David W. Gordon

1. Accept Report on Personnel Transactions – Effie Crush
2. Award Diplomas to Court and Community School Students – Dr. Matt Perry
3. Declaration of Equipment Listed as Surplus Property and Authorization to Dispose of Equipment Pursuant to Education Code (Vehicle) – Tammy Sanchez
4. Declaration of Equipment Listed as Surplus Property and Authorization to Dispose of Equipment Pursuant to Education Code (Special Education Equipment) – Tammy Sanchez

B. Approval of Contracts – Tammy Sanchez

C. Authorization to Submit Grant Applications/Service Contracts and Accept Funding if Awarded; and Approval of Contracts, Positions, and Other Expenditures Associated with the Grants as Outlined in the Proposed Budgets – David W. Gordon

1. \$976,802 Adult Education Block Grant - Data and Accountability grant from the California Community College Chancellor's Office for the period September 21, 2016 through December 31, 2017 – Sue Stickel

D. Board Report – Capital Region Academies for the Next Economy (CRANE) – Dr. Matt Perry

IX. Board Reports, Comments, and Ideas

- A. Board Members
- B. Board President
- C. Committees

X. Items for Distribution

- A. September/October Events
- B. September/October Site Visits

**Agenda – Regular Meeting – September 20, 2016**

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- XI. Schedule for Future Board Meetings
  - A. October 4, 2016 – School Readiness
  - B. October 18, 2016 – Study Session – State and Federal Accountability
  
- XII. Adjournment

**SACRAMENTO COUNTY BOARD OF EDUCATION**

**Minutes of the Regular Meeting of September 6, 2016**

Agenda

- I. Call to Order and Roll Call
  - II. Pledge of Allegiance
  - III. Approval of the Minutes of the Board/Superintendent Retreat of August 13, 2016  
Approval of the Minutes of the Regular Board Meeting of August 16, 2016
  - IV. Adoption of Agenda
  - V. Official Correspondence
  - VI. Visitor Presentations
    - A. General Public
    - B. Employee Organizations
  - VII. Superintendent's Report
    - A. Recognition of the September 2016 Employees of the Month
  - VIII. New Business
    - A. Adoption of Consent Agenda
      1. Accept Report on Personnel Transactions
      2. Award Diplomas to Community School Students
    - B. Approval of Contracts
    - C. No Grant Applications/Service Contracts
    - D. Public Hearing, Discussion, and Action on National University Academy Charter Petition Appeal
    - E. Public Hearing and Adoption of Resolution No. 16-07 – Determination of Textbooks and/or Instructional Materials Sufficiency Pursuant to Education Code Section 60119 (Community and Special Education Schools)
    - F. Adoption of Meeting Norms
    - G. Board Report – School of Education
  - IX. Board Reports, Comments, and Ideas
    - A. Board Members
    - B. Board President
    - C. Committees
  - X. Items for Distribution
    - A. September/October Events
    - B. September/October Site Visits
  - XI. Schedule for Future Board Meetings
    - A. September 20, 2016 – Capital Region Academies for the Next Economy (CRANE)
    - B. October 4, 2016 – School Readiness
  - XII. Adjournment
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I. President Levy called the meeting to order at 6:30 p.m. in the Board Room of the David P. Meaney Education Center, Sacramento County Office of Education, 10474 Mather Boulevard, Mather, California. Board members present were Joanne Ahola, Alfred Brown, Heather Davis, Harold Fong, Greg Geeting, Jackie Levy, and Brian Rivas. Also present were David W. Gordon, Superintendent and Secretary to the Board; Sue

Stickel, Deputy Superintendent; Teresa Stinson, General Counsel; Matt Perry, Robin Pierson, Tammy Sanchez, and Mark Vigario, Assistant Superintendents; Effie Crush, Chief Administrator-Human Resources; Josh Harris, SELPA Executive Director; Jerry Jones, Executive Director of Technology; Tim Herrera, Director of Communications; John Liddicoat, SCOETA; Natalya Edwards, CSEA; other staff and visitors; and Carla Miller, Recording Secretary.

II. Ms. Davis led the Pledge of Allegiance.

III. On a motion by Mr. Rivas and seconded by Ms. Davis, the minutes of the Board/Superintendent Retreat of August 13, 2016 were approved. Motion carried unanimously (7 ayes).

On a motion by Mr. Fong and seconded by Mr. Geeting, the revised minutes of the Regular Board Meeting of August 16, 2016 were approved. Motion carried unanimously (7 ayes).

IV. Mr. Geeting moved to adopt the agenda. Mr. Brown seconded the motion, which carried unanimously (7 ayes).

V. There was no official correspondence.

VI.A. There were no requests for visitor presentations from the general public.

VI.B. Natalya Edwards CSEA President, Chapter 480 stated she is looking forward to sharing information from the annual state conference with CSEA membership. Congratulated Marty Florey on her employee of the month recognition.

VII.A. Marty Florey, Administrative Assistant, Court & Community Schools, was recognized and honored as the classified employee of the month for September.

Brad Hulan, ROP/CTE Teacher, Sacramento Community Based Coalition, was recognized and honored as the certificated employee of the month for September.

Superintendent Gordon reported on the following:

- On August 27, at the SCOE Conference Center, 71 aspiring administrators participated in an orientation for our Leadership Institute's Preliminary Administrative Services Credential Program. This program - beginning its seventh year - provides leadership development and training for those interested in becoming an administrator in education. He thanked Deputy Superintendent Sue Stickel and School of Education Executive Director Steve Winlock for hosting the event and welcoming the large group of aspiring administrators.
- Thanked everyone who attended SCOE's Employee Recognition Day event on August 18 at the Scottish Rite Masonic Center. Congratulations to all

the employees and retirees who were honored. He thanked SCOE's Employee Events committee and the team of volunteers who organized the event. And a special thanks to keynote speaker Tony Asaro, who gave a very inspiring talk about how people can maintain a well-balanced life. Thanks to the generosity of SCOE's employees, we collected more than 1,240 pounds of food and three barrels of non-food items for the Sacramento Food Bank. We also collected 40 boxes of items for SCOE's Project TEACH program.

- On Monday, September 12, 2016, please join SCOE for an awards recognition dinner for clients of the Sacramento Community Based Coalition - Parolee Re-Entry Program. The event is from 3:30 p.m. to 5:00 p.m. at the Double Tree Hotel in Sacramento. Please see Dr. Matt Perry for details.
- On Wednesday, September 14, 2016, SCOE will host Back to School Night at Leo A. Palmiter Jr./Sr. High School campus. The event is from 5:30 p.m. to 7:00 p.m.
- Invited everyone to join SCOE on Friday, September 16, 2016, when we celebrate excellence in education at the 2017 Sacramento County Teachers of the Year dinner. We will honor SCOE Teacher of the Year Patti Buckholz and teachers from the other districts in Sacramento County, and announce the county's two Teachers of the Year for 2017. Please see Tim Herrera for details.

VIII.A. Mr. Fong moved and Ms. Ahola seconded adoption of the consent agenda. Motion carried unanimously (7 ayes). By such action, the Board:

1. Accepted report on Personnel Transactions
2. Awarded diplomas to Community School Students

Dr. Matt Perry, Assistant Superintendent, announced that the following students will be awarded a diploma: Ruben De Jesus Lopez and Rajnal Akash Lal from North Area Community School and Monique Chouteau from Elinor Lincoln Hickey Jr./Sr. High School.

VIII.B. Mr. Rivas moved and Ms. Davis seconded approval of the contracts as listed. Motion to approve the contracts carried unanimously (7 ayes).

VIII.C. No Grant Applications/Service Contracts

VIII.D. Public Hearing, Discussion, and Action on National University Academy Charter Petition Appeal

President Levy announced that a Public Hearing would be conducted on the charter renewal appeal filed by the National University Academy Robla (NUAR) Charter School. Robla School District originally approved the charter school for a three-year term. On

June 27, 2016, Robla denied renewal of the charter. NUAR now appeals to the Sacramento County Board of Education (County Board) to overturn Robla's decision and renew its charter. This Public Hearing is to provide petitioners, the school district, and citizens with an opportunity for public testimony and input on the charter renewal appeal. She asked General Counsel to outline the legal standards for the County Board's consideration of a charter renewal appeal.

Teresa Stinson, General Counsel, provided background information.

President Levy read the format that the County Board will follow in conducting this Public Hearing and noted that copies of the format are available on the counter in the back with the blue and yellow Speaker Cards. After the County Board has heard from the petitioners, the school district, and SCOE (Sacramento County Office of Education) staff, testimony will be received from anyone wishing to speak under the established guidelines.

President Levy opened the Public Hearing at 6:52 p.m.

Alicia Legarda and Kimberleigh Kopp, National University Academy Robla representatives, presented their charter renewal appeal.

President Levy thanked Ms. Legarda and Ms. Kopp.

Robla Superintendent Ruben Reyes addressed the Board and explained his Board's rationale for denying the charter renewal.

President Levy thanked Superintendent Reyes.

Sue Stickel, Deputy Superintendent, and Tamara Sanchez, Assistant Superintendent of Business Services, presented SCOE's analysis and recommendations.

President Levy thanked Deputy Superintendent Stickel and Assistant Superintendent Sanchez and began calling up individuals who signed up to speak regarding the National University Academy Robla charter renewal appeal.

The following spoke in support of the National University Academy Robla renewal petition:

Brian Jensen  
Medhat Said  
Anne Howard  
Frankie Howard  
Jennifer Vargas  
Tyler Boyd  
Kimberleigh Kopp  
Denise Brandt  
Rachel Chandler  
Dr. James Juarez  
Michelle Hedge



Donald Puffer  
LeeAnn Puffer  
Faith Watson  
Victoria Warren  
Nycole Ostrander  
Teresa Tunstall  
Danielle Marshall

President Levy closed the Public Hearing at 8:01 p.m. and stated that the Board was now ready for questions and deliberations.

There was a lengthy discussion where Board members posed questions and SCOE staff, the Robla school district representative, and petitioners provided responses.

Mr. Brown moved, and Mr. Rivas seconded the motion that the Sacramento County Board of Education adopt the written Recommended Findings of Fact by SCOE Program staff.

The motion carried unanimously, based on the following roll call vote:

Ms. Ahola – aye  
Mr. Brown – aye  
Ms. Davis – aye  
Mr. Fong – aye  
Mr. Geeting – aye  
Ms. Levy – aye  
Mr. Rivas – aye

Mr. Brown moved, and Ms. Ahola seconded the motion that the Sacramento County Board of Education deny the National University Academy Robla charter school renewal appeal based on the Findings of Fact.

The motion carried unanimously, based on the following roll call vote:

Ms. Ahola – aye  
Mr. Brown – aye  
Ms. Davis – aye  
Mr. Fong – aye  
Mr. Geeting – aye  
Ms. Levy – aye  
Mr. Rivas – aye

VIII.E. Public Hearing and Adoption of Resolution No. 16-07 – Determination of Textbooks and/or Instructional Materials Sufficiency Pursuant to Education Code Section 60119 (Community and Special Education Schools)

President Levy opened the Public Hearing at 8:36 p.m.

Dr. Robin Pierson and Dr. Matt Perry presented the item and assured the Board that all sites and students had ample instructional materials. No one came forward.

President Levy closed the Public Hearing at 8:37 p.m.

Mr. Geeting moved and Mr. Brown seconded the adoption of resolution No. 16-07 – Determination of Textbooks and/or Instructional Materials Sufficiency Pursuant to Education Code Section 60119 (Community and Special Education Schools). Motion carried 6 ayes, 1 absent (Fong).

VIII.F. Ms. Ahola moved and Mr. Rivas seconded the motion to adopt the meeting norms. Motion carried 6 ayes, 1 absent (Fong).

VIII.G. Sue Stickel, Deputy Superintendent, introduced Dr. Steve Winlock, Executive Director, who provided a report on the School of Education to the Board.

IX.A. Mr. Rivas – no report.

Ms. Ahola – no report.

Ms. Davis thanked Sue Stickel for the LCAP briefing.

Mr. Geeting expressed his appreciation to all of the SCOE staff who made Employee Recognition Day on August 18 such a huge success. He thanked Tony Asaro, the keynote speaker, 2016 Teacher of the Year Marsha Cornwell, 2017 Teacher of the Year Patti Buckholz, and 2016 Classified Employee of the Year Kelly Bernier-Mun, who all addressed the group. It was a terrific morning! He also expressed appreciation to the SCOE staff who participated in and contributed to the vast effort to produce the Williams Review Reports.

Mr. Brown thanked Sue Stickel for the LCAP training and Tammy Sanchez for the budget training. He has visited several sites and wished to thank Dr. Matt Perry, Marc Nigel, and Chris Aland for escorting him on these visits.

Mr. Fong gave an update on his suggestion that he was going to talk to the Elk Grove Unified School District about their bond. He reported that all the timelines had passed, even while he was talking about it at the last meeting. The Elk Grove board had already taken action several months ago about putting the bond measure up. So, the timeline to present an argument for or against the bond has passed, and he will not be pursuing that bond measure at all.

IX.B. President Levy – no report.

IX.C. There were no committee reports.

X.A. There was no distribution of the September/October Events item.

X.B. There was no distribution of the September/October Site Visits item.

XI. Schedule for Future Board Meetings

- A. September 20, 2016 – Capital Region Academies for the Next Economy (CRANE)
- B. October 4, 2016 – School Readiness

XII. Mr. Rivas moved to adjourn the meeting. Mr. Geeting seconded the motion, which carried unanimously (7 ayes). The meeting adjourned at 9:23 p.m.

Respectfully submitted,

David W. Gordon  
Secretary to the Board

Date approved:

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
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<b>Subject:</b> October 2016 Employees of the Month	<b>Agenda Item No.:</b> VII.A. <b>Enclosures:</b> 1
<b>Reason:</b> Action	<b>From:</b> David W. Gordon <b>Prepared By:</b> Tim Herrera <b>Board Meeting Date:</b> 09/20/16

**BACKGROUND:**

CLASSIFIED

**Aimee Marriott**, Para-Educator, has been nominated by Principal Erik Crawford for her contributions to the Special Education Program of the Sacramento County Office of Education (SCOE). Ms. Marriott works at SCOE’s Dry Creek School site, located in Rio Linda within the Twin Rivers Unified School District. Ms. Marriott works with students ages five-eight years-old in grades K-2. Her students are in the SH (severely handicapped) program and many are medically fragile. Along with academic instruction, her students need a great deal of support in all aspects of their day. Ms. Marriott’s responsibilities are to aid and support the classroom teacher in many areas, such as lesson planning, instructional delivery, mobility, living skills, and personal hygiene of students. Data tracking and entry, record-keeping, and communication with families are also part of her role in the classroom. Ms. Marriott’s teacher, Lisa Walker, reports that she is a loyal and valued edition to the staff and students, making the effort to prepare for her students and to ensure that—at the end of the day—the classroom is clean and tasks are complete. Comments Ms. Walker, “Ms. Marriott contributes by sharing ideas, participating in discussions, and learning and implementing new skills and teaching strategies. She is a team player and jumps in when others need assistance and is an independent worker who takes initiative as well. Aimee has a natural gift of play with students and a strong work ethic that make her fun and inspiring to work with.” Her supervisor says, “Ms. Marriott has been a key member of this team and has demonstrated leadership above and beyond the call. Curriculum, lessons, and parent communication are possible due in part to Aimee’s strong team spirit and ability to lead. She is an asset to our program and her value is immeasurable. Her contributions to SCOE which qualify her for this recognition include her leadership and a standard of excellence that would benefit any team.” Ms. Marriott was honored as SCOE’s April Classified Employee of the Month in 2011. Ms. Marriott has been employed by SCOE since February 2007.

CERTIFICATED

**Kim Craven**, ED Teacher, has been nominated by Principal Erik Crawford for her contributions to the SCOE. In SCOE’s classroom located within Cyril Spinelli Elementary School, a Center Joint Unified School District campus in Antelope, Ms. Craven teaches

students who have emotional disturbances. Subjects covered include English Language Arts, mathematics, social science, science, art, and physical education. Her students, who range from seven to ten years of age and are in grades 2-4, require extra support in regulating their behavior and emotional well-being. Ms. Craven's responsibilities include delivering grade-appropriate instruction in all content areas, maintaining accurate records for instruction, attendance IEPs (individualized education programs) and behavior, and developing lesson plans with district curriculum for three different grade levels. She is highly regarded for her efforts to establish and maintain positive and effective relationships with students, families, and co-workers while serving children having intensive emotional needs. SCOE's Behavior Management Technician at Spinelli School, Jeff Alcalá, says, "Ms. Craven is very calm and patient. She is very aware of difficulties they may have during the school day and demonstrates compassion, support and care for all of her students." Ms. Craven's contributions are not overt or highly publicized, reports her supervisor. "Her excellence is demonstrated by her consistency in providing quality education day in and day out. She leads her team with a calm efficiency that is a model of effective teamwork. She quickly gains the trust of students and families in her genuine interactions with people, which attests to her ability to build quality relationships with our families. It is a pleasure to be a part of her team." He concludes, "Teamwork is in her blood and it shows in her collaborative and goal-oriented approach to teaching." Ms. Craven, who was honored as SCOE's December 2014 Certificated Employee of the Month, has been a SCOE employee since August 1999.

#### **SUPERINTENDENT'S RECOMMENDATION:**

It is recommended that the Board approve commendation of the individuals named as Sacramento County Office of Education Classified and Certificated Employees of the Month for October 2016, and that the Board present Certificates of Recognition to these employees.

**SACRAMENTO COUNTY OFFICE OF EDUCATION**

**PERSONNEL TRANSACTIONS – FOR YOUR INFORMATION**

**Board Meeting – September 20, 2016**

**REGULAR APPOINTMENTS/REAPPOINTMENTS**

<u>Group (Mgmt/Cert/Class)</u>	<u>Dept./ Program</u>	<u>Name</u>	<u>Status</u>	<u>Classification</u>	<u>Location</u>	<u>Effective Date</u>	<u>Salary Placement</u>
Management	CNTS	Jones, Jerry	Mgmt.	Executive Director, Technology Services 8 h/d 5 d/w 224 d/y PC # 170028	CNTS	08/25/16	MT-47
Management	Spec. Educ.	Price, Alexander	Mgmt.	Psychologist 8 h/d 5 d/w 197 d/y PC # 160041	Spec. Educ.	09/06/16	MT-36
Management	K-12 Curric. Instruction	Rhodea, Jonathan	Mgmt.	Curriculum Specialist – Science 8 h/d 5 d/w 224 d/y PC # 040001	K-12 Curric. Instruction	09/12/16	MT-38
Management	SPD	Sharp, Raelynn	Mgmt.	Project Specialist I, Career Technical Education 8 h/d 5 d/w 224 d/y PC # 170014	CRANE	09/01/16	MT-18
Classified	Support Services	Foley, Sandra	Prob.	Custodian 8 h/d 5 d/w 244 d/y PC # 000180	Support Services	09/06/16	CL-18-A
Classified	Personnel	Sharma, Kajal	Prob.	Office Assistant 8 h/d 5 d/w 244 d/y PC # 000139	Personnel	08/29/16	CL-17-A

**SEPARATIONS**

<u>Group (Mgmt/Cert/Class)</u>	<u>Type</u>	<u>Name</u>	<u>Classification</u>	<u>Location</u>	<u>Effective Date</u>	<u>Reason for Leaving</u>
Management	Resignation	Singh, Amreek	Coord. Adult Re-Entry Programs	Adult Re-Entry	08/31/16	Resignation
Classified	Resignation	Dolan-Penney, Amanda	Para-Educator-SH	Grizzly Hollow	09/02/16	Resignation
Classified	Resignation	Yang, Ella	Para-Educator-SH	Grizzly Hollow	06/03/16	Resignation

**R E C A P**

	<u>Management</u>	<u>Certificated</u>	<u>Classified</u>	<u>Total</u>
Regular Appointments/Reappointments	4	0	2	6
Separations	1	0	2	3
<b>TOTAL</b>	5	0	4	9

**SACRAMENTO COUNTY BOARD OF EDUCATION**

10474 Mather Boulevard, P.O. Box 269003  
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<b>Subject:</b> Award of Diplomas	<b>Agenda Item No.:</b> VIII.A.2. <b>Enclosures:</b> 0
<b>Reason:</b> Approval	<b>From:</b> David W. Gordon <b>Prepared By:</b> Dr. Matt Perry <b>Board Meeting Date:</b> 09/20/16

**BACKGROUND:**

The following students are scheduled to graduate from each of their respective schools and have completed all requirements for high school graduation:

El Centro Jr./Sr. High School

1 Candidate

Elinor Lincoln Hickey Jr./Sr. High School

Roderick Alonzo Stewart

North Area Community School

Milaysia Amatallah Scott

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends the Board approve the issuance of a high school diploma to the students listed above who have completed all requirements for graduation.

**SACRAMENTO COUNTY BOARD OF EDUCATION**

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<b>Subject:</b> Surplus Property - Vehicle	<b>Agenda Item No.:</b> VIII.A.3. <b>Enclosures:</b> 0
<b>Reason:</b> Declaration of Equipment Listed as Surplus Property and Authorization to Dispose of Equipment Pursuant to Education Code	<b>From:</b> David W. Gordon <b>Prepared By:</b> Tamara Sanchez <b>Board Meeting Date:</b> 09/20/16

**BACKGROUND:**

Education Code sections 35160, 35160.2, 17545 and 17546 allow for sale or disposal of property that is unnecessary or unsuitable for school use. The equipment listed below has been identified to be in a condition considered unnecessary or unsuitable for school use. It would be in the best interest of the Sacramento County Office of Education to sell this item to the highest responsible bidder via public auction. Any item for which no qualified bid is received, should be considered of insufficient value to defray the costs of arranging a sale and disposed of by the Procurement Department.

SCOE Tag Number	Item Description
119453	2004 Ford Van

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board declare this equipment to be unnecessary or unsuitable for school use and authorize the Procurement Department to sell the property as authorized under Education Code sections 35160, 35160.2, 17545, 17546, and if unable to sell the property, to deem it of insufficient value to defray the costs of arranging a sale and dispose of it.



**SACRAMENTO COUNTY BOARD OF EDUCATION**  
 10474 Mather Boulevard, P.O. Box 269003  
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<b>Subject:</b> Surplus Property – Special Education Equipment	<b>Agenda Item No.:</b> VIII.A.4. <b>Enclosures:</b> 0
<b>Reason:</b> Declaration of Equipment Listed as Surplus Property and Authorization to Dispose of Equipment Pursuant to Education Code	<b>From:</b> David W. Gordon <b>Prepared By:</b> Tamara Sanchez <b>Board Meeting Date:</b> 09/20/16

**BACKGROUND:**

Education Code sections 35160, 35160.2, 17545, and 17546 allow for disposal of property no longer needed or that is determined not suitable for school use. The equipment listed below has been identified by our Special Education MOVE team to be outdated and no longer safe for student use to increase mobility. The equipment is of insufficient value to defray the costs of arranging a sale. It would be in the Sacramento County Office of Education’s best interest to deem these items obsolete and dispose of them.

<b>SCOE Tag#</b>	<b>Item</b>	<b>SCOE Tag#</b>	<b>Item</b>
123182	Rifton 71” Stander (Supine)	119891	Rifton Stander (Prone)
123174	Rifton 51” Stander (Supine)	123232	Tumbleform 45” Stander
64733	Rifton Stander w/Tray	125922	Snug Seat Tiger Serval Stroller
121996	Tumbleform Stander	122820	Tumbleform Stander
125039	Rifton Stander	121913	Rifton Stander
134601	Kid Cart Wheel Chair		

**SUPERINTENDENT’S RECOMMENDATION:**

The Superintendent recommends that the Board declare this equipment unsuitable for school use and of insufficient value to defray the costs of arranging a sale and authorizes the Procurement Department to dispose of it as authorized under Education Code sections 35160, 35160.2, 17545, and 17546.

**SACRAMENTO COUNTY BOARD OF EDUCATION  
 CONTRACTS FOR COUNTY BOARD OF EDUCATION APPROVAL  
 September 20, 2016**

**SCHOOL READINESS**

Expenditure

**Dr. Douglas Clements**

Contractor will support the development of online and in-person professional development learning modules for the Transitional Kindergarten contract. As a researcher in mathematics, support for the development of professional learning modules will include: consultation regarding content development, presentation preparation, and conducting presentations to be filmed and used for online and in-person modules.

New

Dates of Service: 09/21/16 – 06/30/17

Source of Funds: Transitional Kindergarten Professional Development

\$7,500.00

**K-12 CURRICULUM AND INSTRUCTION**

**CORWIN Press, Inc.**

The original contract was for the workshop, Visible Learning for Literacy. Contractor will now provide one additional full-day professional development workshop based on Better Conversations and Instructional Coaching, with an emphasis on coaches and administrators. Both workshops are open to all educators in Region 3. Original contract amount - \$12,700; Amendment #1 to add \$8,500 to cover fees for the additional workshop including advanced workshop planning, presentation of the additional workshop, development of a custom handout for all participants, and travel costs, making the total contract \$21,200. Registration fees will be charged to off-set this cost.

Amendment

Dates of Service: 01/23/17 – 03/15/17

Source of Funds: K-12 English Language Arts and Math Local

\$8,500.00

**RECAP**

	<u>Expenditure</u>
<b>School Readiness</b>	7,500.00
<b>K-12 Curriculum and Instruction</b>	8,500.00
<b>TOTAL</b>	<b>16,000.00</b>

**SACRAMENTO COUNTY BOARD OF EDUCATION**

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<b>Agenda Item No.:</b>	<b>VIII.C.1.</b>
<b>Enclosures:</b>	<b>2</b>
<b>Board Meeting Date:</b>	<b>09/20/16</b>

**Grant/Contract Proposal Abstract**

**Title of Grant/Contract:** Adult Education Block Grant - Data and Accountability

**Department/Director:** Capital Adult Education Regional Consortium/Sue Stickel

**Funding Source:** California Community College Chancellor’s Office

**Amount Requested:** \$976,802

**Approved Budget Dates:** September 21, 2016 – December 31, 2017

**Program Description:**

Since 2014, in partnership with Los Rios Community College District, the Sacramento County Office of Education (SCOE) has taken a leadership role with the Capital Adult Education Regional Consortium (CAERC), which includes 14 members and 22 partner agencies. On June 3, 2015, SCOE was selected to be the fiscal agent and program manager for the consortium. SCOE serves as the banker, processes expenses related to the grant as agreed upon by the members, and works with the members to implement fiscal decisions. SCOE is responsible for aggregating and reporting members’ expenditures and learner outcomes. In addition, SCOE manages the CAERC initiatives that are beyond direct services to learners.

In 2015-2016, CAERC received a consortium allocation of \$5,496,881 to address the regional needs and gaps. For 2016-2017, a total of \$11,128,458 in Adult Education Block Grant (AEBG) funds is being allocated to CAERC, to be distributed per CAERC’s one and three-year plans.

In June 2016, CAERC received an additional allocation of \$976,802 to address the following: (1) the regional AEBG data collection needs required by AB104; (2) foster regional and local system integration; (3) coordinate regional student intake, assessment, and referral processes; (4) align efforts under the Workforce Innovation and Opportunity Act; and (5) connect to a state level AEBG Data System.

Based on CAERC’s Data and Accountability Work Plan, the consortium plans to implement the following: (a) provide professional development training and technical assistance; (b) purchase data collection software and testing materials; and (c) develop data and accountability resources to assist with regional student intake, assessment, and referral processes; and (d) contract for a consortium-wide AEBG data system. Similar to the current agreement with the annual allocation and CAERC’s one and three-year plans, approximately 41% of the funds will be distributed to CAERC members as pass through funds to support local data reporting and management.

**New Positions:**

None

**Subcontracts:**

TOPSpro Enterprise in the amount of \$390,721 to provide a consortium-wide AEBG data system which includes postsecondary and performance outcomes tracking and data sharing across agencies. TOPSpro Enterprise was uniquely qualified based on pilot project performed this year.

**Evaluation Component:**

SCOE will be responsible for collecting and reporting CAERC member fiscal and program information. Learner performance measures collected and reported will include improved literacy skills, completion of high school diplomas and recognized equivalents, completion of post-secondary certificates, placement into jobs, improved wages, and transfers to postsecondary programs.

**Detailed Budget Attached**

**SACRAMENTO COUNTY OFFICE OF EDUCATION**  
Budget for Grant/Contract for Services

Cash Match Total (if applicable)	
Source of Funds for Cash Match	

Funds (check boxes that apply)

District/Foundation     Local     State     Federal     New Grant     Continuing Grant

Grant Title: Adult Education Block Grant - Data & Accountability

Contact Person/Dept. /Phone #: Connie Lee / Technology Services / 228-2377

Approved Budget Dates: September 21, 2016 - December 31, 2017

Category	Grant Authorized Budget	Cash Match/ In-Kind Amount	Total Grant Budget
Salaries - Certificated (FTE): 0.00			0
Salaries - Classified (FTE): 0.00			0
Temporary Employees	30,000		30,000
Employee Benefits	6,344		6,344
Books and Supplies	7,549		7,549
Travel and Conference	19,460		19,460
Subcontracts Not Subject to Indirect	365,721		365,721
Subcontracts Subject to Indirect	25,000		25,000
Other Services / Operating Expenses	102,150		102,150
Communications (postage/phones)	0		0
Printing Services	2,500		2,500
Indirect % 8.98	17,332		17,332
Other: Pass through	400,746		400,746
<b>Totals</b>	<b>\$976,802</b>	<b>\$0</b>	<b>\$976,802</b>

Positions included: Title	FTE	Range/Step	Grant Authorized Amount	Cash Match/ In-Kind Amount
<b>Totals</b>	<b>0.00</b>		<b>\$0</b>	<b>\$0</b>

Revised 07/15

Initials of Grants Financial Staff: MS / BT  
Date: 9/11/16 AS